

## Changes to HUD's LIHTC Data Collection Forms for 2016 Data Collection

The following changes were made to HUD's LIHTC Data Collection forms. These changes and forms were approved by the U.S. Office of Management and Budget (OMB) for use beginning with the 2016 collection of LIHTC tenant and property data (tenants in LIHTC units as of December 31, 2015 and properties placed in service in 2015).

In accordance with Executive Order 13515, the race categories for Asian and Pacific Islander are expanded, matching other federal data collections such as the decennial Census. The only change to the property data form is the addition of a section to report properties that are no longer monitored for compliance.

### **TENANT DATA COLLECTION FORM:**

1. *Compliance Agency Name*: Enter the name of the agency which conducts income and rent compliance for this unit.
2. In accordance with Executive Order 13515, Asian and Pacific Islander racial categories were expanded. The categories now include:
  - 1 – White;
  - 2 – Black/African American;
  - 3 – American Indian/Alaska Native;
  - 4 – Asian
    - 4a – Asian India
    - 4b – Chinese
    - 4c – Filipino
    - 4d – Japanese
    - 4e – Korean
    - 4f – Vietnamese
    - 4g – Other Asian
  - 5 – Native Hawaiian/Other Pacific Islander
    - 5a – Native Hawaiian
    - 5b – Guamanian or Chamorro
    - 5c – Samoan
    - 5d – Other Pacific Islander
  - 6 – Other;
  - 8 – tenant did not respond.

**As a result of the new codes, which include alphanumeric combinations, the format of “racev” was changed from PositiveInteger to string.**

3. Part III, *Gross Annual Income*, and Part IV, *Income from Assets*, were removed in their entirety. Two fields from Section IV, *Effective Date at LIHTC Certification* and *Household Size at Certification* were moved to Part V. Parts III and IV primarily requested household member income information, which HUD did not require.

### **PROJECT DATA COLLECTION FORM:**

1. *Properties no Longer Monitored for Compliance*: Enter the Property Name, Project Identification Number (PIN), HUD ID, and Property Address for properties that exited the LIHTC program for any reason.

**Note:** HUD modified the validation process for Property XML files to include geocoding of property addresses. Non-geocodable addresses result in a non-fatal error, but should be corrected to the extent possible. Also, its likely that new addresses not yet recognized by USPS may be identified as an error.